

CHEMICAL ENGINEERING DEPARTMENT
ANNUAL GRADUATE STUDENT EVALUATION REPORT
(Reporting Period: May 10, 2024 – May 9, 2025)

Purpose:

The purpose of this form is to facilitate self-evaluation by graduate students, and to comply with the university's requirement that graduate students should be evaluated on a yearly basis and provided feedback on their performance.

Instructions:

Graduate students are responsible for completing the self-evaluation section of the form and advisors are responsible for completing the faculty evaluation section of the form. Graduate students are responsible for getting this entire form completed, signed and turned in to Carrie Hopkins by May 31, 2025. All sections may not apply to you or you may have little information. Respond as completely as possible. The student should complete the self-evaluation, give the form to the advisor for their comments and set up a meeting to discuss the complete evaluation. Both student and advisor should sign the form and turn into Carrie Hopkins by the deadline.

SECTION I: Student Self-Evaluation

Personal Information

Name: _____ Degree: _____

Advisor: _____

Beginning Semester as a Graduate Student: _____

Current GPA: _____

Financial Support: GTA _____ GRA _____ Fellowship _____ Self-Supported _____

Progress Toward Degree

1. Advisory Committee Members (please list name and department):

2. Qualifying Exam taken and passed? Yes _____ No _____

If no, please explain. _____

3. Plan of Study completed and approved? Yes _____ No _____

If answer above is no, list expected date when plan of study will be completed. _____

4. Preliminary exam completed and passed? Yes _____ No _____
If answer above is no, list expected date when preliminary exam will be taken. _____

5. Anticipated completion/defense date (semester/year): _____

Research

1. Research Progress (brief summary, attach sheet if necessary)

2. List goals for next year

3. Publications (include all bibliographic information, showing authors in the order that they appear). Indicate whether published, to appear or in review.

a. Journal Papers

b. Conference papers (accepted based on full review)

Professional Activities

List any professional and/or honor society memberships and activities and any awards received

1. **Departmental Activities**

List any committees and service activities, laboratory assistance, tutoring, etc.

2. **Campus Activities**

List any campus organization memberships and activities or accomplishments, etc.

3. **Other Service**

SECTION II: Advisor Evaluation

Advisor: Please review the student's progress and response to questions in the self-evaluation and make any comments and/or recommendations you feel appropriate below. Fill in the information and return this page to Carrie Hopkins by May 31, 2023.

Student Name: _____ Last 4#s of ID: _____

Academic Progress:

Student's progress is: _____ Satisfactory _____ Unsatisfactory

Comments:

Research Progress:

Student's progress is: _____ Satisfactory _____ Unsatisfactory

Comments and/or recommendations:

The overall assessment of this student is:

_____ Excellent _____ Very Good _____ Good _____ Fair _____ Poor

In what semester do you expect the student to complete this degree? _____

Additional comments or remarks:

Student Signature (signifies student has seen this report): _____

Advisor Signature:

_____ Date _____